

Source Ref
CH. III - A

86
~~86~~ /

Final

23 July 1951

II

Deputy Director (Administration)

Security Officer/CIA

Security Officers

1. The rapid rate of increase of CIA overseas stations and projects, together with the development of current complex security problems in the field, makes it imperative that qualified Security Officers be assigned to CIA Senior Representatives abroad.

2. A Security Officer will be assigned to each principal foreign station at which a CIA Senior Representative is stationed. The functions, duties and responsibilities of such Security Officer will be to:

a. Act as Principal Security Officer in an advisory capacity to the Senior Representative and to those Security Officers assigned to projects in the area.

b. Assume responsibility for security at his assigned station. This will include:

(1) Advising and assisting the CIA Senior Representative and Chiefs of Mission in methods of obtaining various types of operational clearances and in the vetting of foreign personnel.

(2) Establishment and enforcement of station security regulations.

(3) Establishment and monitoring of personnel security controls.

(4) Establishment and maintenance of physical security controls.

(5) Other related duties as assigned by the CIA Senior Representative.

~~SECRET~~

d. Under the guidance of the CIA Senior Representative maintain close liaison with the Security Officer/CIA and submit periodic reports to him covering security conditions at his station and throughout the area within the jurisdiction of the CIA Senior Representative.

e. Serve as the liaison and communications channel between Project Security Officers in his area and the Security Officer/CIA on security matters.

f. Provide security indoctrination and training for appropriate personnel in the area as requested.

g. Perform investigations, inspections or services as directed by the CIA Senior Representative or as forwarded from headquarters by the Deputy Director for Administration.

SHEFFIELD EDWARDS
Colonel, GSC

~~SECRET~~